

Statement of fixation of pay under central civil service (Revised pay) Rules,2016

1. Name of Employee
2. Designation of the post in which pay is to be
3. Status(Substantive/officiating)
4. Pre-revised pay band and grade pay or scale
5. Existing Emoluments
 - a. Basic pay (Pay in the applicable pay band plus applicable grade pay or basic pay in the applicable scale)in the pre revised structure as on January 1,2016
 - b. Dearness Allowances sanctioned w.e.f 01.01.2016
 - c. Existing emoluments(a+b)
6. Basic Pay (pay in the applicable pay band plus applicable grade pay or basic pay in the applicable scale) in the pre revised structure as on January 1,2016
7. Applicable level in pay matrix corresponding to pay band and grade pay or scale shown at sl no 4
8. Amount arrived at by multiplying sl no 6 by 2.57
9. Applicable cell in the level either equal to or just above the amount at sl. no
10. Revised basic pay (as to sl no 9)
11. Stepped up pay with reference to the revised pay of junior if applicable [Rule 7(8) and 7(10) of CCS(RP) Rules,2016].Name and pay of the junior also to be indicated distinctly
12. Revised pay with reference to the substantive pay in cases where the pay fixed in the officiating post is lower than the pay fixed in the substantive post if applicable[Rule7(11)]
13. Personal pay if any [Rule 7(7) and 7(8)]
14. Non-practicing allowance as admissible at present in the existing pre-revised structure (in term of para 4 of this OM)
15. Date of next increment (Rule 10) and pay after grant of increment

Date of Increment Pay after increment in applicable level of pay matrix

- 16.Any other relevant information

Date

Signature and designation of head of department office

